

Health and Safety Policy Statement of Intent

This Health and Safety Policy Statement recognises Alcema Limited’s obligations under the Health and Safety at Work etc. Act 1974. This policy statement and the health and safety documentation detailing the means of implementing the policy relate to Alcema Limited’s operations.

This Policy is intended to be our company’s documented intention to meet legal compliance, prevent injuries and bad health, and to continually improve. Alcema Limited is morally and legally obligated to safeguard, so far as is reasonably practicable, the health, safety and welfare of our employees and anyone who may be affected by the actions of the Company, its employees, or as a result of Alcema Limited activities. Alcema Limited fully accepts our obligations and responsibilities, which will be achieved by:

- Meeting its responsibilities as an employer to do all that is reasonably practicable to prevent accidents, injuries and damage to health.
- Providing and maintaining safe working environments that are without risks to health, safety and welfare. Limiting adverse effects on and adjacent to the area in which those activities are carried out.
- Ensuring all employees play an active part in the health and safety of the Company by consulting with them and providing them with adequate information, instruction, training and supervision for them to understand their role within the Company.
- Setting standards that comply with the relevant statutory requirements relating to health, safety and welfare with regard to the effect on employees, sub-contractors, visitors and the public.
- Safeguard employees and others from foreseeable hazards connected with work activities, processes and working systems.
- Ensuring that hazardous areas are kept secure from the public, employees or stakeholders, or sub-contractors not required to enter them.
- Ensuring that when new substances, plant, machinery, equipment, processes or premises are introduced, adequate guidance, instruction, training and supervision are provided for safe methods of work to be developed.
- Ensuring that all plant and equipment is maintained in a safe condition and is subject to routine and statutory inspections and examinations.
- Ensuring that sub-contractors undertaking work for the Company are informed of the relevant standards required and are monitored to ensure compliance without detracting from the sub-contractors' legal responsibilities to comply with statutory requirements.
- Provide adequate resources to comply with statutory requirements with regards to the health, safety and welfare of all those affected by its activities.
- Ensure that all our current works are conducted in COVID Secure environments and in accordance with current Gov/PHE guidelines.

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Employees are required to cooperate with the Company not only to ensure their personal safety, but also to ensure they are not prosecuted for breach of legislation or have disciplinary action taken against them by the Company for breach of Company rules.

The Company will communicate the Health and Safety Policy to all employees, and it will be freely available to clients, shareholders and the general public. This policy will be reviewed annually and updated as required to conform to current legislation.

This Policy, supported by Instructions, Procedures and Organisational Arrangements, is to be applied to all activities carried out by Alcema Limited.

All Directors, Managers and Supervisors will enforce this Policy. The Managing Director, Mr Jason Spencer is personally responsible for the health and safety performance of the company and signs this policy statement in acknowledgement of this.



Jason Spencer
MD, Alcema Limited

Review Date: 3rd March 2021
Next Review: 2nd March 2022

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